

Internal Quality Assurance Cell

MINUTES OF MEETING

Date 23 May 2018

Agenda

- Reconstitution of IQAC Members
- Organising Technical Events
- Internal Audit
- Organising NSS, NCC and YRC events for upcoming semester
- Student Satisfaction Survey
- Mentoring System
- Planning for Academic Calendar
- Organising National & International Conference

Members Present

Dr. A. Devaraju

- 

Dr. J. Gayathri Monicka

- 

Mr. R. Prabhu

-

Mr. K. Dinesh Babu

-

Mrs. K. Banupriya

-

Mr. B. Sasivarman

-

Mr. R. Karthick

-

Mrs. K. Sadhana

-

Mr. V. Marikolundu

-



The Following points were discussed during the meeting,

- It was decided to re-constitute IQAC as per college staff meeting held on 23/05/2018.
- All the committee members are instructed to organize more technical events like seminars, conferences, guest lectures and industrial visits for the upcoming semester.
- Internal Audit to be made on 28/12/2018
- Need to organize NSS, NCC and YRC related activities.
- Need to conduct career guidance Program for the students.
- It was decided to prepare the student satisfaction survey questions.
- Ensure the allocation of students for new staff members for mentoring.
- Committee members were asked to ensure more participants in conferences.



J. Ganga Rao
IQAC Coordinator

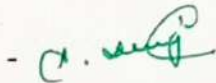
MINUTES OF MEETING

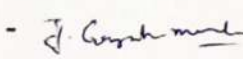
Date 06 Dec 2018


Agenda


- Internal Assessment Examination result analysis
- Anna University board exam result analysis
- Student Satisfaction Survey
- Mentoring System
- Planning for Academic Calendar
- Planning for Events from various committees.

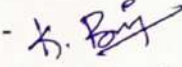
Members Present


Dr. A. Devaraju - 

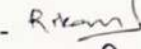
Dr. J. Gayathri Monicka - 

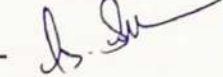
Mr. R. Prabhu - 

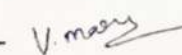
Mr. K. Dinesh Babu - 

Mrs. K. Banupriya - 

Mr. B. Sasivarman - 

Mr. R. Karthick - 

Mrs. K. Sadhana - 

Mr. V. Marikolundu - 



The Following points were discussed during the meeting,

- Committee members are asked to give the input to prepare Academic Calendar 2018 – 2019 Even Semester
- Head of the departments are asked to review the IAE 3 exam results.
- Discussed about the Anna University board results.
- Review the status of mentoring system.
- Need to conduct the club activities to improve the student's interest towards science and technology.
- Review the progress of student satisfaction survey.

J. Gagan
IQAC Coordinator





ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University, Chennai

Kanchipuram – 631605. www.adhi.edu.in

An ISO Certified and NAAC Accredited Institution

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

ACET/IQAC/2019/

02- 01- 2019

Dear all,

Sub: Intimation - Internal Quality Assurance Cell Meeting – Audit – reg

It is proposed to conduct the Internal Quality Assurance meeting on 10/01/2019 (Thursday). Kindly ensure that all the members are present for the meeting. The Agenda of the meeting is given below. discuss over

Date – 10/01/2019

Venue – IQAC Cell

Time – 10:30 AM

Agenda:

- Internal Assessment Examination Result Analysis
- Student Satisfactory Survey
- Anna University Results.
- Mentoring System
- Planning for Academic Calander
- Preparation of Supporting File for NAAC.




Principal

Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605.



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University, Chennai

Kanchipuram – 631605. www.adhi.edu.in

An ISO Certified and NAAC Accredited Institution

QUALITY ASSURANCE INTERNAL CELL

MINUTES OF IQAC MEETING held on 10/01/2019.

ACET /IQAC/ MoM/ 2019/ 02

Agenda:

- ✓ Internal Assessment Examination Result Analysis
- ✓ Student Satisfactory Survey
- ✓ Anna University Results.
- ✓ Mentoring System
- ✓ Planning for Academic Calander
- ✓ Preparation of Supporting File for NAAC.

Members Present in the meeting:

Dr. A. Devaraju	Principal
Dr. J. Gayathiri Monicka	IQAC Coordinator
Mr. K. Dinesh Babu	IQAC dept coordinator
Mr. Prabhu	IQAC dept coordinator
Mrs. K. Banupriya	IQAC dept coordinator
Ms. B. Devi	IQAC dept coordinator
Mr. Umopathy	IQAC dept coordinator
Mr M Dinesh	IQAC dept coordinator
Mrs. K. Sadhana	IQAC dept coordinator
Mr. V. Marikolundu	Librarian



PRINCIPAL

Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605.



ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE and Affiliated to Anna University, Chennai

Kanchipuram – 631605. www.adhi.edu.in

An ISO Certified and NAAC Accredited Institution

The following points are discussed in the meeting.

- Committee members are asked to give the input prepare Academic Calendar for 2018 – 2019 even semester.
- Head of Departments are asked to review the IAE 3 exam results.
- Discussed about Anna University Results.
- Review the Status of Mentoring System.
- Need to conduct the club activities to improve the student's interest towards Science & Technology.
- Review the progress of Student Satisfaction Survey.



A handwritten signature in blue ink, appearing to be 'A. Sankarapuram', written over the printed name 'Principal'.

Principal

Adhi College of Engineering & Technology
Sankarapuram, Near Walajabad,
Kanchipuram - 631 605.