



# ADHI COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE; New Delhi; Permanent Affiliation Status by Anna University Chennai; Accredited By NAAC, New Delhi; Recognized U/S12(B) & 2(F) of UGC Act 1956)

**No.6, Munu Adhi Nagar, Sankarapuram, Puliambakkam Post,  
Kanchipuram Dist. Tamil Nadu - 631 605.**

5-12-2023

Date :.....

CIRCULAR

## INTERNAL COMPLAINT COMMITTEE

As per the AICTE regulations 2018 vide F. No. 1-101/ICC/AICTE/ Regulation/2018 dated 05.12.2023 and the Governing Body (GB), ACET constituted an Internal Complaints Committee (ICC) with the objective of addressing issues related to harassment and ensuring a safe environment for all students. The ICC is responsible for addressing various grievances related to harassment, discrimination, and misconduct within the institution.

1. Instances of harassment or any behavior contrary to the well-being of students.
2. Withholding or refusal to return any certificates due to involvement in incidents of harassment.
3. Withholding or denial of student amenities as a form of punishment for misconduct or harassment.

The Internal Complaints Committee (ICC) comprises the following members:

S.NO	Name	Designation	Phone no
1.	DR.A.DEVARAJU	Principal	Chairman
2.	MR.THANGAVEL	Asst Prof	Member
3.	MR.RAJINIKANTH	Asst Prof	Member
4.	MR.KAMALLAPPAN	Asst Prof	Member
5.	MR.S.RUPA	Asst Prof	Member
6.	MR.VIGNESH	Asst Prof	Member
7.	SATHYAMOORTHY	Student	Member
8.	YAVAVI	Student	Member

Members of the Internal Complaints Committee shall hold office for a period of two years. The committee shall convene meetings as and when required to assess the merit of the complaints received regarding incidents of harassment or discrimination.

  
PRINCIPAL

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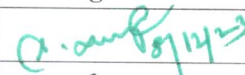

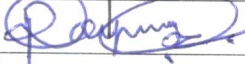


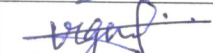
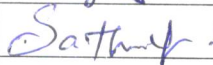
1. All members Concerned
2. College and Department Notice Board\*
3. All the classrooms
4. All the department HOD's and Staff Room

## INTERNAL COMPLAINT COMMITTEE

### MINUTES OF MEETING

The Internal Complaints Committee (ICC) meeting was held on 08/12/2023 at 11:30 AM with the Chairperson [Dr. A. Devaraju] and the members. The minutes of the meeting are as follows:

1. The chairperson initiated the discussion on measures to address grievances effectively, emphasizing the importance of maintaining a safe and respectful environment for all students.
2. Various issues related to student grievances, harassment, and discrimination was discussed, including incidents reported and actions taken since the last meeting.
3. It was agreed upon that the Internal Complaints Committee would enhance its efforts to promptly investigate and resolve complaints, provide support to victims, and implement preventive measures.
4. Action items were assigned to members, including the review and enhancement of complaint handling procedures, conducting awareness sessions on harassment prevention, and ensuring confidentiality and sensitivity in handling complaints.

S.NO	Name	Designation	Signature
1.	DR.A.DEVARAJU	Principal	
2.	MR.THANGAVEL	Asst Prof	
3.	MR.RAJINIKANTH	Asst Prof	
4.	MR.KAMALLAPPAN	Asst Prof	
5.	MR.S.RUBA	Asst Prof	
6.	MR.VIGNESH	Asst Prof	
7.	SATHYAMOORTHY	Student	
8.	YAVAVI	Student	