

Internal Quality Assurance Cell


MINUTES OF MEETING

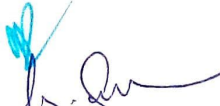
DATE: 11.06.2019


Agenda


- Reconstitution of IQAC Members
- Planning of Academic Calendar
- Organising Technical events
- Organising NSS events for upcoming semester
- Conducting of carrier guidance programme
- Quality Policy changes
- Internal Audit

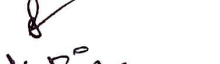
Members Present


Dr. A. Devaraju - 

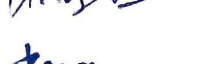
Dr. V. Paranthaman - 


Mrs. K. Sadhana - 

Mr. R. Prabhu - 

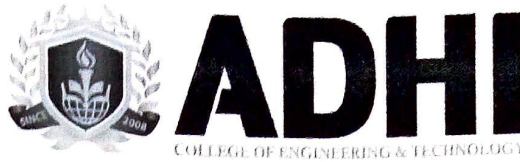
Mr. K. Dinesh Babu - 

Mrs. K. Banupriya - 

Mr. V. Marikolundu - 

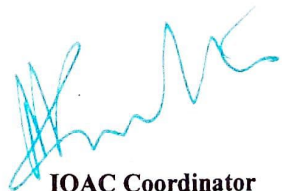
Mr. M. Karthikeyan - 



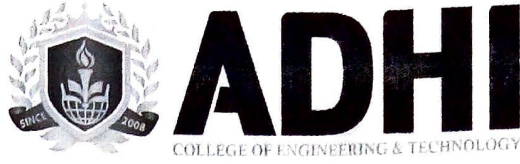


The following points were discussed during the meeting,

- It was decided to re constitute IQAC as per college staff meeting held on 07/03/2019.
- All the committee members are asked to organize technical events like seminar, conference, guest lecture, Industrial visits for the upcoming semester.
- Committee members are instructed to convey the PG students to take more seminar topics in the classroom.
- Need to organize more NSS related activities.
- Need to conduct carrier guidance program for the students.
- Committee members are asked to give the input to prepare Academic Calendar 2019-2020 ODD semester.
- No Changes in Quality Policy.
- Internal Audit to be made on 20.06.2019


IQAC Coordinator





Internal Quality Assurance Cell






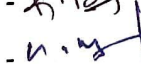


MINUTES OF MEETING

DATE: 06.12.2019

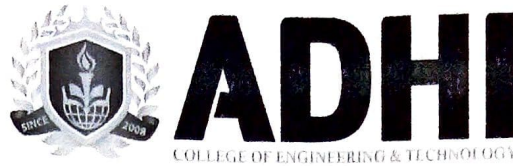
Agenda

- Planning of Academic Calendar
- Formation of NBA Accreditation committee
- Organizing club activities for upcoming semester
- Organising technical events
- Anna university Result Analysis

Members Present

Dr. A. Devaraju - 
Dr. V. Paranthaman - 
Mrs. K. Sadhana - 
Mr. R. Prabhu - 
Mr. K. Dinesh Babu - 
Mrs. K. Banupriya - 
Mr. V. Marikolundu - 
Mr. M. Karthikeyan - 





The following points were discussed during the meeting,

- Committee members are asked to give the input to prepare Academic Calendar 2019-2020 Even Semester.
- It was decided to form NBA Accreditation committee to initiate the file work.
- All the committee members are asked to organize technical events like seminar, conference, guest lecture, Industrial visits for the upcoming semester.
- Need to organize more social related activities.
- Need to conduct club activities to improve the student interest towards science and technology.
- Need to identify the weak students from the result analysis and arrange the special coaching class in the evening.

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke at the end.

IQAC Coordinator





ADHI
COLLEGE OF ENGINEERING & TECHNOLOGY

Internal Quality Assurance cell

Action taken Report

Action Required	Action Taken
Department objectives to be reviewed in Department meeting	Maintained one professor for the department
HOD's to review the status of Internal Audit.	All the NC's are closed with proper corrective action.
To identify the slow learners from the result analysis	Special Coaching class were arranged for slow learners
Need to arrange the health welfarement programme.	Health welfarement programme were arranged
Need to arrange More Technical Events in all the departments.	Guest lectures, Seminars, Industrial Visits were arranged for all the departments.


IAQC Coordinator

