



ADHI
COLLEGE OF ENGINEERING & TECHNOLOGY



ACADEMIC HANDBOOK

2018 - 2019

ABOUT THE COLLEGE

The Adhi College of Engineering and Technology is one of the impressive campuses, located in an industrial sectors surrounding at Oragadam. The institute offers five undergraduate, 2 postgraduate programmes in engineering studies. All the departments of Engineering are recognized by Anna University, Chennai to offer U.G & P.G Programmes. The institution is an ISO 9001:2000 certified for its quality enrichment of the education.



Main Block

ABOUT THE DEPARTMENT

Electrical Engineering is one of the oldest branches from time immemorial. It is one of the fundamental branches of Science and Technology on which all other branches of engineering have evolved from. Electrical and Electronics Engineering work in a variety of fields including power sector, machine design, renewable energy sector, biomedical engineering, aerospace industry, communication industry and information technology. The department of Electrical and Electronics Engineering has intake of 60 students per year. It has well established laboratories and is manned qualified and dedicated faculty.



Department of Electrical and Electronics Engineering

Vision

"To bring out competent electrical and electronics engineers, innovators, researchers, and entrepreneurs with awareness and a sense of social responsibility."

Mission

-) To provide technical education that combines rigorous academic study and the excitement of innovation enabling the students to engage in lifelong learning.
-) To provide state-of-the-art resources that contribute to excellence in teaching-learning, research and development.
-) To bridge the gap between industry and academia by framing curricula and syllabi based on industrial and societal needs.
-) To provide suitable forums to enhance the creative talents of students and faculty.
-) To enable students to develop skills to solve complex technological problems of current times and also provide a framework for promoting collaborative and multidisciplinary activities.
-) To inculcate moral and ethical values among the faculty and students.

LIST OF RANK HOLDERS

S.No	Register Number	Name of the Student	CGPA	Batch
1.	410117105010	Dilli Saravanan K	8.6	2017 - 2021
2.	410117105024	Lavanya K	8.52	2017 - 2021
3.	410117105040	Ramya kumari S	8.52	2017 - 2021
4.	410116105030	Ramya B	8.79	2016 - 2020
5.	410116105011	Gowsalya Y	8.71	2016 - 2020
6.	410116105034	Sangeetha K	8.54	2016 - 2020
7.	410115105017	Pavithra S	9.08	2015 - 2019
8.	410115105003	Delipriya P	8.96	2015 - 2019
9.	410115105012	Keerthana R	8.92	2015 - 2019
10.	410114105701	Soffi	9.4	2014 - 2018
11.	410114105002	Ajith M	9.2	2014 - 2018
12.	410114105019	Muralikrishanan V	9	2014 - 2018
13.	410114105017	Mahalakshmi S	9	2014 - 2018

PROGRAM OUTCOMES

Students graduating with a degree in Electrical and Electronics Engineering have:

- (i) Ability to apply knowledge of mathematics, science in engineering.
- (ii) Ability to design and model experiments as well as analyze and interpret data.
- (iii) Ability to design a system, component, or process to meet desired needs.
- (iv) Ability to function in multidisciplinary teams.
- (v) Ability to identify, formulate, and solve engineering problems.
- (vi) Understanding of professional and ethical responsibility in the society.
- (vii) Ability to communicate effectively.
- (viii) A broad education necessary to understand impact of engineering solutions in global/societal context.
- (ix) A knowledge of contemporary issues and the need for sustainable development.
- (x) Ability to use techniques, financial & management skills and modern engineering tools necessary for engineering practice.
- (xi) A recognition of need for and ability to engage in lifelong learning.

Program Specific Outcomes (PSOs):

- PEO 1 : Graduates of the programme will have successful career in Electrical and electronics industries and can pursue higher education and research.
- PEO 2 : Graduates of the programme can work in teams discharging social responsibilities as engineers following ethical values in practices.
- PEO 3 : Graduates of the programme will continue to develop their knowledge and skills throughout their career.

RULES, REGULATIONS AND PRACTICES

RULES (GENERAL)

- ✓ Cameras, cell-Phones and iPod are not allowed in the college premises. Failure to adhere to this instruction will lead to severe disciplinary action.
- ✓ “Wear Identity Card with college rope” (easily noticeable) whenever in the College campus and also while traveling in the College bus. Not wearing the Identity card is an act of indiscipline and is punishable.
- ✓ Students should be punctual in coming to the college. Prior information must be given to class coordinator for leave.
- ✓ Celebrations (Birthdays, Valentine’s Day, Holi etc.,) are strictly prohibited inside classrooms / canteens / college buses / campus.
- ✓ Inform Loss / theft of ID cards / library cards and change of address or contact telephone numbers to HOD / college Office without delay. Institution is not responsible for loss of personal items.
- ✓ While riding two wheelers triples is banned. During college hours, going out of the campus is permitted only with exit passes. If found, fine will be imposed on the spot.
- ✓ Record complaints about housekeeping / repairs in a separate register kept with HOD / Department.
- ✓ Obtain prior permission from Lab- in-Charge for doing experiments/ project work beyond the normal Lab-hours.

Adopt proper dress code in the Campus:

For Boys - Permitted : Trousers and tucked-in Shirts with collar, Shoes.

Not permitted : T-Shirts and Jeans / Chappals

For Girls - Permitted : Salwar Kameez or Churidars with shawl

Not Permitted : Half sarees, skirts, jeans, frocks, sleeveless tops or short churidars or any other indecent tight fitting dresses.

) No loose garments are permitted in the workshops / laboratories as a measure of safety precaution.

) Students must wear leather shoes securely strapped to heel and overcoat while in workshop/ Labs.

REGULATIONS

- ✓ Students should not resort to any form of strike and/or such undesirable activities. These are punishable and severe disciplinary actions (including expulsion) will be taken against the guilty.
- ✓ There is a grievance redressal mechanism and issues are to be sorted out then and there through the HOD.
- ✓ Students are to abide by Attendance and Leave rules.
- ✓ Ragging is punishable as per under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987 & Extract of Tamilnadu Government Gazette-Extra Ordinary Notification dt. 29.01.97 (Bill No. 8 of 1997 Tamilnadu Prohibition of Ragging Act):
- ✓ Leave without prior permission on the first day of reopening and Internal Assessment Examinations are fined.
- ✓ Annual Tuition fees are to be paid before the commencement of the odd semester. A grace period of 5 days will be given to students as a matter of exception. Any delay beyond this 5 day period will debar the student from continuing the course / attending the class / labs.
- ✓ Those who travel by college bus should abide by Rules and Regulations of transport department. Bus routes are given for the convenience of the students
- ✓ Smoking or Consumption of alcohol inside or outside the campus is strictly prohibited.

PRACTICES

Students are to acquire and develop:

- ✓ Healthy practices, pleasant and normal behavior, discipline and dignity.
- ✓ Manners to greet colleagues, faculty and elders, while moving in the campus.
- ✓ Ability/skill to indulge in activities that will build the image and prestige of the institution.
- ✓ Ideas Bank: A suggestion box is maintained in every building. Students and staff are to effectively participate for the development of the college.

Attendance and Leave (Guidelines):

- ✓ It is compulsory that all students and staff are positively present on the re-opening day
- ✓ Be punctual and regular for lecture classes/ labs/ workshops/ seminars and submit assignments / records / homework in time
- ✓ Aim at 100% attendance and also ensure punctuality/ regularity. Students are recognized for achieving this target. In addition, there is a group incentive for the entire class for realizing excellence in attendance.
- ✓ If a student is absent for even one period it will be treated as absent for the complete session (Forenoon or Afternoon during that day).
- ✓ It is compulsory to appear for all Tests and Model Examinations.
- ✓ General Attendance rules are given below for compliance. Daily, weekly and monthly attendance is closely and personally monitored by the HOD (includes Punctuality / and Regularity).
- ✓ Efforts must be made to realize 100% Attendance every month; once the level reaches 90%, corrective steps are to be seriously undertaken by- students, parents and the Department.
- ✓ Monthly reports are to be submitted by HODs to Principal for preventive actions through Parents.

- ✓ If the Attendance of a student is below 75%, the student will not be permitted to appear in the University Examinations and will be detained; students so detained in the respective year / semester, will have to repeat the semester/ course during the next academic year.
- ✓ Students are to seek prior permission for availing leave. Whenever prior permission could not be obtained, submit the leave letter at the time of reporting to the College. (Obtain invariably signature of Parents / Guardians / Hostel Warden in leave letters).

Leave on Medical grounds

- ✓ Medical leave will be accepted only in genuine and approved cases with proper medical certificate. This will be counter verified by College Hospital. Decision of RMO/Hospital shall be final in the event of doubts, if any. However, even in case of medical leave, attendance shall not fall below 65%, failing which the students are not permitted to appear for the University Examinations.
- ✓ Medical Certificate should accompany leave letters on medical grounds.

Academic Progress

- ✓ Students are supported to maintain steady academic progress.
- ✓ 60% or more marks in each subject are considered as the minimum level of acceptable performance in cycle tests and in model Examinations. Students are to aim at the highest level.
- ✓ Pass in Cycle / Model Test is compulsory.
- ✓ For all theory and practical courses including project work, the continuous internal assessment will carry 20 marks while the end Semester University examination will carry 80 marks.

Procedure for Awarding Marks for Internal Assessment

For all theory and practical courses (including project work) the continuous assessment shall be for a maximum of 20 marks. The above continuous assessment shall be awarded as per the procedure given below

Theory Courses:

Three tests each carrying 100 marks shall be conducted during the semester by the Department / College concerned. The total marks obtained in all tests put together out of 300, shall be proportionately reduced for 20 marks and rounded to the nearest integer (This also implies equal weightage to all the three tests).

Practical Courses:

The maximum marks for Internal Assessment shall be 20 in case of practical courses. Every practical exercise / experiment shall be evaluated based on conduct of experiment / exercise and records maintained. There shall be at least one test. The criteria for arriving at the

Internal Assessment marks of 20 are as follows: 75 marks shall be awarded for successful completion of all the prescribed experiments done in the Laboratory and 25 marks for the test. The total mark shall be reduced to 20 and rounded to the nearest integer.

Theory Courses with Laboratory Component:

If there is a theory course with Laboratory component, there shall be three tests: the first two tests (each 100 marks) will be from theory portions and the third test (maximum mark 100) will be for laboratory component. The sum of marks of first two tests shall be reduced to 60 marks and the third test mark shall be reduced to 40 marks. The sum of these 100 marks may then be arrived at for 20 and rounded to the nearest integer.

https://www.annauniv.edu/academic_courses/reg_aff.html

Performance of students, who have poor Academic Track Record / Poor Performance or inadequate attendance, will be reported to Parents. In case of default, they will not be recommended / permitted for Campus Placement / given letter of recommendations for higher studies.

Counseling

- ✓ There is one Faculty Counselor for Average of every Fifteen students (1:15). Students are counseled periodically on student development, issues affecting progress, academic performance, higher studies, placement, attendance, discipline, sports, extra-curricular activities etc.
- ✓ There is a full time Expert Counselor with specialization in Psychology. Students are supported to seek special guidance and advice from the expert counselor, as and when it is necessary.
- ✓ Students can make suggestions and feedback regarding difficulties either directly to the class in- charge / HOD / Principal or through the suggestion box (which is provided at the entrance of the Main block) or through the expert counselor.
- ✓ A Class committee meeting is held thrice per semester at suitable intervals. During these meetings the student representatives air their opinions and suggestions regarding lecture classes, lab sessions and cycle test performance to enable mid-semester corrections for realizing excellence in Teaching - Learning process.

Certificates

The Course Completion Certificate, Transfer Certificate and Conduct Certificates will be issued only when the student completes the entire course work satisfactorily and leaves the college after submission.

College Timings

Working Hours: 8:30 am to 3:50 pm

Tea break : 11.10 am to 11.20 am

Lunch break : 12:00 pm to 12:40 pm



SEMESTER PLAN

ODD Semester – 2018 – 2019

S. No	Programs	Sem	Reopening Date	No. of Days	IAE 1		Feedback	No. of Days	IAE 2		No. of Days	IE 3/ Model Exam		Feedback	University Practical Exam	Last Working Day	University Theory Exam	Course File Submission
					Test start	Test Report			Test start	Test Report		Test start	Test Report					
1.	B.E/ B.Tech	III	18.6.18	23	18.7.18	26.7.18	30.7.18	50	27.8.18	3.9.18	90	24.9.18	29.9.18	4.10.18	22.10.18	19.10.18	29.10.18	3.10.18
		V																
		VII																

LIST OF HOLIDAYS 2018

(As per Anna University Calendar)

S. No	Holiday	Date	Day
1.	Ramjan	16.06.2018	Saturday
2.	Independence day	15.08.2018	Wednesday
3.	Vinayagar chaturthi	13.09.2018	Thursday
4.	Moharam Holiday	21.09.2018	Friday
5.	Gandhi Jayanthi	02.10.2018	Tuesday
6.	Pooja Holiday	18.10.2018	Thursday
7.	Pooja Holiday	19.10.2018	Friday
8.	Diwali	06.10.2018	Tuesday

CALENDER FOR THE ACADEMIC YEAR 2018 - 2019 June 2018

Date	Day	EVENT
01	Fri	
02	Sat	
03	Sun	
04	Mon	
05	Tue	
06	Wed	
07	Thu	
08	Fri	
09	Sat	
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	Ramjan
17	Sun	
18	Mon	UG (B.E/B.Tech) - Reopening for III,V and VII Semester
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	Guest lecture (Protection & Switchgear)
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	

CALENDER FOR THE ACADEMIC YEAR 2018 - 2019 July 2018

Date	Day	EVENT
01	Sun	
02	Mon	
03	Tue	
04	Wed	
05	Thu	
06	Fri	
07	Sat	Industrial Visit (Intellect)
08	Sun	
09	Mon	
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	
23	Mon	
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

CALENDER FOR THE ACADEMIC YEAR 2018 - 2019 Aug 2018

Date	Day	EVENT
01	Wed	
02	Thu	
03	Fri	
04	Sat	
05	Sun	
06	Mon	
07	Tue	
08	Wed	
09	Thu	
10	Fri	
11	Sat	
12	Sun	
13	Mon	
14	Tue	
15	Wed	Independence Day
16	Thu	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thu	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thu	
31	Fri	

CALENDER FOR THE ACADEMIC YEAR 2018 - 2019 Sep 2018

Date	Day	EVENT
01	Sat	
02	Sun	
03	Mon	
04	Tue	
05	Wed	
06	Thu	
07	Fri	
08	Sat	
09	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thu	Vinayagar chaturthi
14	Fri	
15	Sat	
16	Sun	
17	Mon	
18	Tue	
19	Wed	
20	Thu	
21	Fri	Moharam
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thu	
28	Fri	
29	Sat	
30	Sun	

CALENDER FOR THE ACADEMIC YEAR 2018 - 2019 Oct 2018

Date	Day	EVENT
01	Mon	
02	Tue	Gandhi Jayanthi
03	Wed	
04	Thu	
05	Fri	
06	Sat	
07	Sun	
08	Mon	
09	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thu	Pooja Holiday
19	Fri	
20	Sat	
21	Sun	
22	Mon	University Practical Examination
23	Tue	
24	Wed	
25	Thu	
26	Fri	
27	Sat	
28	Sun	
29	Mon	University Theory Examination
30	Tue	
31	Wed	

S. No	Name	Designation	Contact No
1.	Dr. Devaraju. A	Principal	9789133629
2.	Mr.Bhaskar.K.B	HOD	9786851178
3.	Mr. Adhikesavan. S	PRO	9790319298
4.	Mr. Jayashankar.S	AO	7299093366
5.	Mr. Azhagarsamy. G	Warden (Boys Hostel)	8940891928
6.	Ms. Indradevi. T	Warden (Girls Hostel)	9942662555